RM of Piapot No. 110

Meeting Minutes

July 19, 2021 - Special Meeting of Council - 03:00 PM

ATTENDANCE:

Reeve – John Wagner; Councillors: Div. 2 – Lorne Kusler; Div. 5 – Kelly Bertram; Div. 6 – Derek Moorhead; Div. 8 – Keith Winzer; Administrator Tammy Sloan

ABSENT:

1. CALL TO ORDER

Reeve Wagner noted a quorum and brought the meeting to order at 3:00 p.m.

Resolution: 21-191   **2. ADOPT AGENDA**

Kelly Bertram

That the Agenda for the special meeting of Monday, July 19th, 2021 be approved as presented.

CARRIED

Dennis Germain attended the meeting at 3:05 pm and left at 4:00 pm. Marc Beaupre attended the meeting at 4:15 pm and left at 4:55 pm.

3. DELEGATES

Discussion was had with both delegates on solutions to create a better, more efficient work place. Better communication between manager and foreman is needed. Both delegates/employees will go over thier job descriptions and come up wiith options of duties that may be added to the foremans position. Manager of Operations, Dennis Germain has been asked to be present at the shop on a more frequent regular basis. Both Marc and Dennis have been made aware that all incidents/damage to equipment must be recorded and presented to council.

Marc Beaupre was also asked to review the job descriptons and advise if he feels there are changes needed. Both Marc and Dennis will attend the next meeting of council to re assess the situation and evaluate if the oustide work is running effectively and efficiently.

3.1   3:00 PM DENNIS GERMAIN

3.2   3:30 PM MARC BEAUPRE

4.   BUSINESS

4.1   BUSINESS ARISING OUT OF EMPLOYEE MEETINGS/DELEGATES

4.2   DISCIPLINARY POLICY

4.3   EMPLOYEE HANDBOOK

4.4   JOB DESCRIPTION - MANAGER OF OPERATIONS

4.5   JOB DESCRIPTION - FOREMAN

Resolution: 21-192   **4.6   DEPUTY FIRE CHIEF**

Kelly Bertram

That Joe Braniff is appointed Deputy Fire Chief for the remainder of the 2021 year, to be paid $50.00 per month in December.

Resolution: 21-193   **5.   ADJOURN**

Derek Moorhead

That we now adjourn at 5:10 p.m.

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John P Wagner (Reeve)

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Tammy Sloan (Administrator)