



**RM of Piapot No. 110**  
**Meeting Minutes**

**August 12, 2021 - Regular Meeting of Council - 09:00 AM (Rescheduled)**

**ATTENDANCE:**

Reeve – John Wagner; Councillors: Div. 1 – Dryden Schulze; Div. 2 – Lorne Kusler; Div. 3 – Clay Moorhead; Div. 4 – Anita Wasilow; Div. 5 – Kelly Bertram; Div. 6 – Derek Moorhead; ; Div. 8 – Keith Winzer; Administrator Tammy Sloan Manager of Operations - Dennis Germain

ABSENT: Div. 7 – Warren McNary

**1. CALL TO ORDER**

Reeve Wagner noted a quorum and brought the meeting to order at 9:00 am.

**Resolution: 21-200**

**2. APPROVE AGENDA**

Clay Moorhead

That the Agenda for the rescheduled regular meeting of Thursday August 12, 2021 be approved as amended.

**Resolution: 21-201**

**3. READ AND APPROVE MINUTES**

Anita Wasilow

That the minutes of the regular meeting of Wednesday July 14, 2021 be approved as presented, and  
That the minutes of the special meetings held Monday, July 19, 2021 and Wednesday July 21, 2021 are approved as presented.

CARRIED

**4. BUSINESS ARISING OUT OF THE MINUTES**

**5. REPORTS**

**5.1 DIVISION REPORTS**

**Resolution: 21-202**

**5.1.1 TREE MULCHING**

Dryden Schulze

That Bart Winqvist is contracted to mulch trees in Division 1.

CARRIED

**Resolution: 21-203**

**5.1.2 DOG COMPLAINTS**

Kelly Bertram

That a letter is sent to Tom Seberg and Rose Dumont, and Melissa Dumont addressing the incessant barking of their dogs as per Animal Control Bylaw 2020-10.

CARRIED

**Resolution: 21-204**

**5.2 MANAGER/FOREMAN'S REPORT**

Anita Wasilow

That a letter is sent to Erin Bircham asking her to slow to 60km/hr when passing RM equipment due to the smashed window in the Case tractor that Marvin was driving, and  
That the Manager & Foremans report is received and filed.

CARRIED

**Resolution: 21-205**

**5.2.1 MONTHLY EQUIPMENT REPORTS**

Kelly Bertram

That the equipment report for July is received and filed.

CARRIED

- Resolution: 21-206**      **5.2.2 MONTHLY GRADING/MOWING REPORTS**
- Dryden Schulze
- That the grading and mowing reports for July 2021 are received and filed.
- CARRIED
- Resolution: 21-207**      **5.2.3 MONTHLY GRAVEL REPORT**
- Clay Moorhead
- That the gravel reports for July 2021 are received and filed.
- CARRIED
- Resolution: 21-208**      **5.2.4 FUEL LOCK REPORT**
- Clay Moorhead
- That the fuel report for July 2021 is received and filed.
- Resolution: 21-210**      **5.3 ADMINISTRATORS REPORT**
- Dryden Schulze
- That the administrators report for July 2021 is received and filed.
- CARRIED
- Resolution: 21-209**      **5.3.1 CLAIM AND NOTICE OF HEARING SERVED FOR EVICTION NOTICE**
- 5.3.2 RATE PAYER INCIDENT IN OFFICE**
- Lorne Kusler
- That a security camera is installed in the office to monitor customer transactions at the front counter.
- CARRIED
- 5.3.3 STAFFING**
- 5.3.4 TAXES LEVIED, SENT OUT, AND ARE COMING IN.**
- 5.3.5 PROPERTY SOLD AND TENDERED PAID FOR**
- 5.3.6 WEED SPRAYING**
- 5.3.7 ABANDONED BACKHOE ON #724 (ELBOW)**
- 5.3.8 ORDER TO REMEDY**
- 5.3.9 3 ROOMS FOR SARM CONVENTION BOOKED**
- 5.3.10 LGA 208- TAMMY'S FINAL COURSE**
- 6. FINANCIAL BUSINESS**
- Resolution: 21-211**      **6.1 ACCOUNTS FOR APPROVAL FOR THE MONTH OF JULY 2021**
- Anita Wasilow
- That the payment of accounts, as presented by manual payments and cheques numbering 4933 to 4943 totalling \$50,104.01, are ratified for payment, and cheques numbering 4944 to 4969 totalling \$80,436.61 are approved for payment, for a total amount of \$130,540.62, as indicated on the lists attached hereto and forming part of these minutes.
- CARRIED
- Resolution: 21-212**      **6.2 FINANCIAL STATEMENT FOR THE MONTH OF JULY 2021**
- Kelly Bertram
- That the Administrator's statement of financial activities for the month of July 2021 be approved as presented.
- Resolution: 21-213**      **6.3 BANK RECONCILIATION – JULY 2021**
- Anita Wasilow
- That the Administrator's bank reconciliation for the month of July 2021 be approved as presented.
- CARRIED

	<b>7. DISCUSSION ITEMS</b>		
	<b>7.1 SARM RESOLUTIONS - DEADLINE TO SUBMIT SEPTEMBER 25, 2021</b>		
<b>Resolution: 21-214</b>	<b>7.2 FEDERAL GAS TAX FUND/CANADA COMMUNITY BUILDING FUND(CCBF)</b>		
	Keith Winzer		
	That a new IIP is submitted for bridge repairs under the Federal Gas Tax Funds/Canada Community Building Fund (CCBF).		
			CARRIED
	<b>7.3 CPR FIRE RISK MITIGATION</b>		
	Are there any comments or concerns to this plan? Any feedback?		
<b>Resolution: 21-215</b>	<b>7.4 APPROVING THE AGENDA</b>		
	Clay Moorhead		
	That the Council Procedures Bylaw is amended to delete the need to approve the agenda at council meetings.		
			CARRIED
	<b>7.5 STAND-BY WATER TANK</b>		
	<b>8. BUSINESS</b>		
<b>Resolution: 21-216</b>	<b>8.1 WATER CONSUMPTION</b>		
	Dryden Schulze		
	That the water operating and consumption records for the month of July 2021 are received and filed.		
			CARRIED
<b>Resolution: 21-217</b>	<b>8.2 DECLARING A STATE OF AGRICULTURAL DISASTER</b>		
	Anita Wasilow		
	That the Rural Municipality of Piapot No. 110 declares a State of Agricultural Disaster due to severe drought conditions, extreme heat, and an overwhelming population of Richardson Ground Squirrels (gophers) and grasshoppers, affecting crop yields, livestock feed availability, and water availability.		
			CARRIED
<b>Resolution: 21-218</b>	<b>8.3 AUTHORITY FOR COUNCIL TO HIRE/FIRE/SUSPEND AND DISMISS</b>		
	Keith Winzer		
	That the Rural Municipality of Piapot No. 110 authorizes council as a whole to hire, fire, suspend and dismiss employees under Section 111 of the Municipalities Act.		
			CARRIED
<b>Resolution: 21-219</b>	<b>8.4 PURCHASE OF PALLET FORKS FOR JD TRACTOR</b>		
	Kelly Bertram		
	That the \$ 2,053.50 purchase of pallet forks for the John Deere 7320 tractor is approved.		
			CARRIED
<b>Resolution: 21-220</b>	<b>8.5 AUTHORIZE EXPENDITURES BYLAW</b>		
	Lorne Kusler		
	That Bylaw 2021-04 is read a first time.		
			CARRIED
<b>Resolution: 21-221</b>	<b>8.6 AUTHORIZE EXPENDITURES BYLAW SECOND READING</b>		
	Clay Moorhead		
	That Bylaw 2021-04 is read a second time.		
			CARRIED

- Resolution: 21-222**      **8.7**      **AUTHORIZE EXPENDITURES BYLAW THREE READINGS IN ONE MEETING**
- Anita Wasilow
- That Bylaw 2021-04 is given three readings at the same meeting.
- CARRIED
- Resolution: 21-223**      **8.8**      **AUTHORIZE EXPENDITURES BYLAW THIRD READING**
- Kelly Bertram
- That having been given a third and final reading, Bylaw 2021-04 Authorize Expenditures, is hereby adopted.
- Resolution: 21-224**      **8.9**      **OFFER TO PURCHASE DRAG CHAIN**
- Kelly Bertram
- That Glen Bonnet's offer to purchase the drag chain (originally put for tender June 2021, and no bids received) for \$25.00 is accepted/declined.
- CARRIED
- Resolution: 21-225**      **8.10**      **ROYAL CANADIAN LEGION SASKATCHEWAN COMMAND MILITARY SERVICE RECOGNITION BOOK**
- Kelly Bertram
- That a color business card size ad is placed in the Royal Canadian Legion Saskatchewan Command's Military Service Recognition Book, at a cost of \$235.00.
- CARRIED
- Resolution: 21-226**      **8.11**      **EMTERRA ENVIRONMENTAL RECYCLING SERVICE AGREEMENT RENEWAL**
- Dryden Schulze
- That the Rural Municipality of Piapot No. 110 renews the recycling service agreement with Emterra Environmental for a 36 month term, and conditions being 3 bins with one collection per month and a monthly cost of \$85.00 plus taxes.
- CARRIED
- Resolution: 21-227**      **8.12**      **TAMMY SLOAN VACATION**
- Clay Moorhead
- That Tammy Sloan is granted vacation August 16-23, 2021.
- CARRIED
- Resolution: 21-228**      **9.**      **POLICY REVIEW**
- 9.1**      **DISCIPLINARY POLICY**
- Derek Moorhead
- That the Disciplinary Action policy is changed to read:  
 The Manager has the authority to reprimand or suspend employees for disciplinary action if deemed necessary. Suspensions up to three days may be enforced. All disciplinary action must be reported to council.  
 Where an employee has cause to believe that the Manager requires disciplinary action, they shall report those behaviors/actions in writing to the administrator, who will then make a report to council.  
 Upon receipt of a written complaint to the Reeve or Deputy Reeve, the Council shall consult with the employee to hear his/her interpretation.  
 Council will then decide if a violation of conduct or a breach of policy has occurred.  
 If Council decides that a violation of conduct or breach of policy has occurred, the disciplinary action will be discussed with the employee.  
 A written summary of the incident will be approved by Council, signed by the Reeve (or Deputy Reeve) and the employee. The incident report will be placed upon the employee's employment record and copied to the employee. Such report will remain in the employee's file for two years and then purged.  
 Three incident reports in an employee's file in a two year period will result in the dismissal of that employee.  
 Notwithstanding the above, the municipality adopts a zero tolerance policy for use of, or being under the influence of, alcohol or drugs by any employee during working hours and/or while operating municipal vehicles or equipment and will result in the immediate dismissal of that employee.
- CARRIED

Resolution: 21-229

9.2 NOXIOUS WEED POLICY

Kelly Bertram

That no changes are required to be made to the Noxious Weed Policy, and the Office Fees Policy.

CARRIED

9.3 OFFICE FEES POLICY

Resolution: 21-230

9.4 VILLAGE LOT SALES & SERVICING POLICY

Keith Winzer

That the Village Lot Sales Policy is amended to read as follows:

CARRIED

Resolution: 21-231

9.5 GRAVEL SALE POLICY

Clay Moorhead

That the Rural Municipality of Piapot No. 110 amends the Gravel Sale Policy to read:  
That the municipality restricts, save exceptional circumstances, the sale of gravel to a maximum of 100 yd<sup>3</sup>, per family unit, per year. A family unit shall consist of a yard site with an occupied residence within the RM of Piapot No. 110, or a ratepayer occupying a residence in and adjacent rural municipality. For special projects and exceptional circumstances, a request must be made to, and approved by council. The cost of gravel shall be the total of the maximum crushing cost, royalties at the current rate, \$1.00/yd<sup>3</sup> exploration fee, and current loading and hauling rates at a minimum 5 mile haul. The RM truck hauling rate shall be \$.50/ yd<sup>3</sup>/loaded mile. and That effective immediately gravel will be charged at a rate of \$9.50 per yd<sup>3</sup> plus \$1.00/y<sup>3</sup> loading fee, plus mileage.

CARRIED

10. NEXT MEETING - SEPTEMBER 8 2021 - 1:00PM

The Rural Municipality of Piapot No. 110's next meeting of council will be held on Wednesday, September 8, 2021 at 1:00 p.m.

Resolution: 21-232

11. CORRESPONDENCE

Anita Wasilow

That the following correspondence now be filed:

CARRIED

11.1 SARM MONTHLY POLICY BULLETIN

11.2 RBC WEALTH MANAGEMENT DOMINION SECURITIES

11.3 APAS

11.4 CITY OF MEDICINE HAT - RECLAMATION/CANCELLATION

11.5 SARM

12. DELEGATES

Resolution: 21-233

13. ADJOURN

Clay Moorhead

That we now adjourn at 1:30 p.m.

CARRIED

14. UPCOMING MEETINGS

The next regular meeting of council will be September 8, 2021 at 1:00 pm.

