**Regular Meeting of the Council of the Rural Municipality
Of Piapot No. 110 was held in the R.M. Office at Piapot, 100 Pacific Ave., Piapot,
Saskatchewan on Wednesday, February 12th, 2020**

ATTEND:
Councilors: Reeve – John Wagner; Div. 2 – Lorne Kusler; Div. 3 – Clay Moorhead; Div. 4 – Anita Wasilow; Div. 5 – Kelly Bertram; Div. 6 – Derek Moorhead; Div. 7 – Doug Casey; Div. 8 – Unoccupied
Administrator – Jenny Robinson; Foreman – Marc Beaupre

ABSENT:
Councilors: Div. 1 – Travis Harlick

CALL TO ORDER:
Reeve Wagner noted a quorum and brought the meeting to order at 1:00 p.m.

APPROVE AGENDA:
29-20 Bertram: That the Agenda for the regular meeting of Wednesday, February 12th, 2020 be approved as presented.

        CARRIED

MINUTES:
30-20 Casey: That the minutes of the regular meeting of Wednesday, January 08th, 2020 be approved as presented.

        CARRIED

ACCOUNTS FOR APPROVAL:
31-20 Wasilow: That the accounts as presented by checks numbering 4073 to 4106 are ratified for payment and checks numbering 4060 to 4072 and manual payments in the amount of $16,721.01 are approved for payment, for a total amount of $141,273.04 and that a list is attached to the minutes of this meeting.

        CARRIED

STATEMENT OF FINANCIAL ACTIVITIES:
32-20 Kusler: That the Administrator's statement of financial activities for the month of January 2020 be approved as presented.

        CARRIED

BANK AND INVESTMENT RECONCILIATION:
33-20 Casey: That the Administrator's bank reconciliation for the month of January 2020 and investment reconciliation for the months of December 2019 and January 2020 be approved as presented.

        CARRIED

WINTER WEIGHT SEASON RESTRICTION ORDERS:
34-20 D. Moorhead: That the Rural Municipality of Piapot No. 110 opts out of the Ministry of Highways Winter Weight Season restriction orders from March 1-15, 2020.

        CARRIED

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BEAVER CONTROL PROGRAM:

35-20 Wasilow: That the Rural Municipality of Piapot No. 110 declares that the rural municipality authorized the removal of 27 beavers by the authorized individuals specified to remove beavers within the municipality and paid out the funds allocated by the Canadian Agricultural Partnership - Beaver Control Program.

CARRIED

COMMUNITY FUTURES SOUTHWEST GRANT:

36-20 Kusler: That the Rural Municipality of Piapot No. 110 pay the Community Futures Southwest Grant money of $1500.00 to the Piapot Lions Club with Cheque#4106 for the rink board project.

CARRIED

EMPLOYEE WAGES:

37-20 Bertram: That the Rural Municipality of Piapot No.110 council agrees to the Foreman/Administrator Discretionary Enhancement given to Billy Noble, Allan Moorhead and Nancy Frey of $1.00 and Mason Mackay of $0.50 per hourly wage, effective January 01, 2020.

CARRIED
D. Moorhead OPPOSED
C. Moorhead OPPOSED

SARM ANNUAL CONVENTION WORKSHOPS:

38-20 Bertram: That the Rural Municipality of Piapot No. 110 approves of Councilors; Clay Moorhead and Keith Winzer to attend the Municipal Leadership Development Program workshop during the Annual SARM Convention on Monday, March 9, 2020 for the cost of $152.25 each. Further, that council approves of the Administrator, Jenny Robinson to attend the Emergency Planning Workshop for $20.00 and the Foreman, Marc Beaupre to attend the Municipal Essentials - Supervising Others training for $225.00 both held on March 9, 2020 at the Annual SARM Convention in Regina.

CARRIED

SMHI DELEGATE:

39-20 Casey: That Clay Moorhead has been appointed a delegate for the Rural Municipality of Piapot No. 110 to attend the 2020 Saskatchewan Municipal Hail Insurance Association Annual Meeting during the Annual SARM Convention on Tuesday, March 10, 2020 in Regina.

CARRIED

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SAMA ANNUAL MEETING:

40-20 Casey: That the Rural Municipality of Piapot No. 110 council approves the Administrator, Jenny Robinson to attend the Saskatchewan Assessment Management Agency 2020 Annual Meeting as its voting delegate and to attend the training session on April 8-9, 2020 in Saskatoon. Accommodation, registration, mileage and meals will be covered by the municipality.

CARRIED

POWER MOBILE EQUIPMENT OPERATOR EVALUATOR COURSE:

41-20 Wasilow: That the Rural Municipality of Piapot No. 110 council approves the Foreman, Marc Beaupre and Lyle Roode to attend the Power Mobile Equipment Operator Evaluator Course on April 22, 2020 in Swift Current. Registration, mileage and meals shall be covered by the municipality.

CARRIED

MUNISOFT PUBWORKS TRAINING:

42-20 C. Moorhead: That the Rural Municipality of Piapot No. 110 council approves the Administrator, Jenny Robinson to attend the Munisoft PubWorks Training in Swift Current on February 27, 2020. Registration and mileage shall be covered by the municipality.

CARRIED

RMAA SPRING WORKSHOP:

43-20 Bertram: That the Rural Municipality of Piapot No. 110 council approves the Administrator, Jenny Robinson and Assistant Administrator, Nancy Frey to attend the Rural Municipal Administrators' Association of Saskatchewan Spring Workshop for $100.00 each in Swift Current on March 25, 2020. Registration and mileage shall be covered by the municipality.

CARRIED

THE ROYAL CANADIAN LEGION:

44-20 Kusler: That the Rural Municipality of Piapot No. 110 will support the Royal Canadian Legion Saskatchewan Command with a donation of $205.00 towards the "Military Service Recognition Book".

CARRIED

SOUTHWEST INTEGRATED FACILITY - LETTER OF SUPPORT:

45-20 Wasilow: That the Rural Municipality of Piapot No. 110 sends a letter of support to the City of Swift Current for the Southwest Integrated Facility grant application.

CARRIED

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EMPLOYEE HANDBOOK:

46-20 Wasilow: That the Rural Municipality of Piapot No. 110 council amends the Employee Handbook to:

15. ACCIDENTS

15.01 Every accident or incident, no matter how slight it may be, must be reported to the Council, Foreman or Administrator immediately. An employee must stay at the scene of the accident or incident until an investigation has begun or until cleared by the Foreman or Administrator; unless medical attention is required. Failure to report an accident or incident will result in the employee being written up. Failure to report an accident or incident may delay or jeopardize a claim for Workers Compensation. Attempts made to cover-up or help a co-worker cover-up an accident or incident will lead to the immediate dismissal of the employee.

17.04 Reasons for immediate discharge are:

a) Fighting on Municipal property or on job sites.

b) Theft of Municipal property or property of a fellow employee.

c) Willful damage of Municipal property or property of a fellow employee.

d) Reckless disregard of safety rules.

e) Arriving at work under the influence of alcohol or illegal drugs.

f) Consuming alcohol or illegal drugs while at work.

g) Using municipal equipment without permission from Council.

h) Not being able to maintain a valid driver's license.

i) Attempts made to cover-up or help a co-worker cover-up an accident or incident.

CARRIED

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JOB DESCRIPTION – GRADER/UTILITY OPERATOR POLICY:

47-20 D. Moorhead: That the Rural Municipality of Piapot No. 110 council amends the Job Description – Grader/Utility Operator Policy to:

- Major Breakdowns and all accidents or incidents shall be reported to the Foreman or Administrator immediately.

- The operator may be required to do some custom work. All custom work must be approved by the Council or Councilor for that Division**.**

CARRIED

POLICY REVIEW:

48-20 Casey: That the Rural Municipality of Piapot No. 110 council has reviewed the Job Description – Administrator/Assistant Administrator and Road Foreman/Operator Policies.

CARRIED

NEXT COUNCIL MEETING:

49-20 Bertram: That the Rural Municipality of Piapot No. 110 next meeting of council will be held on Thursday, March 05th, 2020 at 1:00 p.m.

CARRIED

CORRESPONDENCE:

50-20 Kusler: That the following correspondence:
SARM Policy Bulletin January 2020, SARM Division 3 Nomination – Larry Grant Jan.27/2020, SARM Division 3 Nomination – Mark Hughes Jan.30/2020, 2020 SAMA Municipal Invoice Jan.31/2020, Plant Health Network News Winter 2020, 2019 RM Map Sales Annual Report Jan.7/2020, RCMP Community Town Hall Consultations with MNP Jan.21/2020, SARM - SUMA's Recent Name Change Feb.6/2020, Requesting Support – Southwest Integrated Facility Jan.31/2020
now be filed.

CARRIED

ADJOURN:

51-20 C.Moorhead: That we now adjourn at 4:00 p.m.

CARRIED

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John P Wagner (Reeve)   Jenny Robinson (Administrator)