



RM of Piapot No. 110
Meeting Minutes
Regular Meeting of Council
February 10, 2021 - 01:00 PM

ATTENDANCE:

Reeve – John Wagner; Councillors: Div. 1 – Dryden Schulze; Div. 2 – Lorne Kusler; Div. 3 – Clay Moorhead; Div. 4 – Anita Wasilow; Div. 5 – Kelly Bertram; Div. 6 – Derek Moorhead; Div. 7 – Warren McNary; Div. 8 – Keith Winzer; Administrator Tammy Sloan

ABSENT:

1 Call To Order

Reeve Wagner noted a quorum and brought the meeting to order at 1:00 p.m.

2 Approve Agenda

Resolution: 21-032

Anita Wasilow

That the Agenda for the regular meeting of Wednesday February 10th, 2021 be approved as presented

CARRIED

3 Divisional Reports

4 Manager of Operations Report

Dennis Germain presented council with options of equipment that he feels would benefit the operations of the RM. Dennis has had one on one conversations with the Reeve and all the counsellors and has gotten to know most of the staff as well.

5 Read and Approve the Minutes of the Regular Meeting On January 13, 2021

Resolution: 21-033

Dryden Schulze

That the minutes of the regular meeting of Wednesday, January 13, 2021 be approved as presented.

CARRIED

6 Business Arising Out of the Minutes

7 Financial Business

7.1 Accounts for Approval for the Month of January 2021

Resolution: 21-034

Kelly Bertram



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That the payment of accounts, as presented by manual payments of \$26,365.07 and cheques numbering 4637 to 4658, are ratified for payment, and cheques numbering 4659 to 4690 are approved for payment, for a total amount of \$245,937.07, as indicated on the list attached hereto and forming part of these minutes.

CARRIED

7.2 Financial Statement for the Month of January 2021

Resolution: 21-035

Warren McNary

That the Administrator's statement of financial activities for the month of January 2021 be approved as presented.

CARRIED

7.3 Bank Reconciliation – January 2021

Resolution: 21-036

Derek Moorhead

That the Administrator's bank reconciliation for the month of January 2021 be approved as presented.

CARRIED

7.4 RBC Investment - 2020 Annual Report

8 Discussion Items

8.1 Bridge Repairs Complete

8.2 Clearing the Path Redesignation Appeal

8.3 MapInvasives Webinar

8.4 Landfill Decommissioning

8.5 SARM Annual Convention - Virtual

John Wagner, Clay Moorhead, Dryden Schulze and Tammy Sloan will register to attend the 2021 SARM virtual convention.

8.6 Councillor Employee Concerns

8.7 Weather Station for Crop Insurance

Resolution: 21-037

Warren McNary



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That a letter of support is written addressing the need for another weather station to be located in the near vicinity of Sections 33 & 34 of 11-24 W3 and Sections 3 & 4 of 12-24 W3, and sent to crop insurance.

CARRIED

8.8 OCP and Zoning Bylaw progress update

8.9 Water Consumption January 2021

Resolution: 21-038

Dryden Schulze

That the water consumption records for the month of January 2021 are received and filed.

CARRIED

8.10 Reeves Report

9 Business

9.1 Gravel Tenders

Resolution: 21-039

Dryden Schulze

That Brady Scott, of Skull Creek Ranches, is awarded the gravel haul for the 2021 season. The 2021 gravel hauling and loading rates shall be:

Hauling/Spreading

\$.36 / cubic yard / mile with a 5 mile minimum

Loading - \$1.00 / cubic yard

Other requirements shall include:

Adhering to the maximum weight restriction (primary or secondary) of the road being travelled, a 60km/hr speed limit while loaded, having access to a minimum of two truck units, supplying a loader with a working scale, and payment being based on printed scale tickets. Saskatchewan Workers' Compensation Board dues must be kept current. Provincial regulations state that the municipality must obtain a clearance letter from WCB that gives permission to pay a contractor for completed work.

CARRIED

9.2 Gravel Crush 2021

9.3 Tax Enforcement- Proceed for title on Dobransky Property

Resolution: 21-040

Kelly Bertram

THAT TAXervice, on behalf of the Rural Municipality of Piapot No. 110, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 9-BLK/PAR 8-PLAN F2428 EXT 0, Title No. 122556135.



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Dennis Germain left the meeting at 2:55 pm Lyle Roode attended the meeting at 3:00 pm.
Lyle Roode left the meeting at 3:15 pm

9.4 Lyle Roode Employment Contract/Hours

Resolution: 21-041

Keith Winzer

That Lyle Roode's contract is amended to allow for the following terms:
\$35.60/hr with no eligibility for the yearly vehicle allowance; a maximum of 12 hours/day, 72 hours/week over a Monday to Saturday work week. Any changes of the hours that will be worked per day to achieve 72 hours per week are at the discretion of and must be authorized by Dennis Germain, Manager of Operations.

All employees are eligible for \$1200.00/year health benefits after working for the Municipality for 500 hours. A cell phone allowance shall be given at a flat rate of \$25.00 per month for outside employees and office employees.

CARRIED

9.5 Tompkins Community Centre Donation Request

Resolution: 21-042

Kelly Bertram

That the RM of Piapot No. 110 donates \$1000.00 to the Tompkins Community Centre.

DEFEATED

9.6 RM of Carmichael re: Tompkins Fire Department funding

Resolution: 21-043

Clay Moorhead

That a letter is sent to Russell and Trina McCoy strongly encouraging them to pay the outstanding invoice owing to the Tompkins Fire Department for a structure fire they provided mutual aid to in the Hamlet of Piapot.

CARRIED

9.7 Text2Car GPS Tracking System Quote

Resolution: 21-044

Dryden Schulze

That this item is tabled until the March meeting of council.

TABLED

9.8 Statistics Canada - Census 2021



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Foreman Marc Beaupre attended the meeting at 3:40 pm to discuss concerns and get clarification on the duties of his position in the RM. Marc Beaupre left the meeting at 4:00 pm.

9.9 Southwest Incinerator Project

Resolution: 21-045

Kelly Bertram

That the RM of Piapot contributes \$3,000.00 to the Southwest Incinerator project. AND that \$17,492.26 is paid to the Village of Fox Valley from funds received from contribution members of the project and being held by the RM for the Incinerator project.

CARRIED

9.10 Safety Meeting December 2020

Resolution: 21-046

Anita Wasilow

That the minutes of the safety meeting held in December 2020, are received and filed.

CARRIED

9.11 First Aid Re certifications

Resolution: 21-047

Kelly Bertram

That Christine Hoffman is contracted to do employee First Aid re certifications.

CARRIED

9.12 Piapot School Alleyway Closure

Resolution: 21-048

Lorne Kusler

That the Piapot school property is transferred to Mary-Anne McNeney as soon as final payment is received and the title is clear.

CARRIED

9.13 2020 Year End Inventory

Resolution: 21-049

Anita Wasilow

That the Rural Municipality of Piapot No. 110 council receives and files the Administrator's 2020 Year-End Inventory.

CARRIED

9.14 Beaver Control Program 2020 Declaration

Resolution: 21-050

Clay Moorhead



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That the Rural Municipality of Piapot No. 110 declares that the RM did not pay out any funds allocated by the Canadian Agricultural Partnership for the removal of beavers through the Beaver Control Program.

CARRIED

9.15 Grader Comparison
Resolution: 21-051
Anita Wasilow

That review of the Grader comparison information is tabled until the March 2021 meeting of council.

TABLED

9.16 Munisoft Training - Assessment Processing and Paymate
Resolution: 21-052
Keith Winzer

That Tammy Sloan and Nancy Frey are authorized to register for and take an assessment processing webinar and a Paymate webinar offered through Munisoft in March.

CARRIED

9.17 Jenny Robinson - Help with Audit preparation
Resolution: 21-053
Keith Winzer

That Tammy Sloan is authorized to hire Jenny Robinson for 4 days to help in the preparation of the Audit. Jenny shall be compensated at her hourly RM wage, as well as mileage and fuel.

CARRIED

9.18 Online Payments for Collabria Mastercard
Resolution: 21-054
Dryden Schulze

That Nancy Frey and Tammy Sloan are authorized for online monthly payments of the Collabria Mastercard to ensure that the payment is made by the due date.

CARRIED

9.19 SAMA Reinspections
Resolution: 21-055
Derek Moorhead

That SAMA is authorized to do a physical reinspection of all the property in the RM of Piapot starting in May of 2021, for use on the 2022 roll, with the exception of occupied Farm residences.



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- 10 Policy Review**
Resolution: 21-056
Warren McNary

That no changes are required for the following policies:

- Employee Handbook
- Job Description-Grader/Utility Operator
- Job Description - Administrator
- Job Description - Assistant Administrator

CARRIED

- 10.1 Employee Handbook**
No Changes required

- 10.2 Job Description - Road Foreman/Operator**
Resolution: 21-057
Anita Wasilow

That the current Road Foreman Operator policy is rescinded, and replaced with the newly drafted Manager of Operations Policy and the Foreman Policy.

CARRIED

- 10.3 Job Description - Grader/Utility Operator**
No changes required

- 10.4 Job Description - Administrator/Assistant Administrator**
no changes required

- 11 Next Meeting - March 10, 2021 - 1:00 pm**

That the Rural Municipality of Piapot No. 110 next meeting of council will be held on Wednesday, March 10, 2021 at 1:00 p.m.

- 12 Correspondence**
Resolution: 21-058
Dryden Schulze

That the following correspondence now be filed:

CARRIED

- 12.1 SARM - Keystone XL Pipeline update**

- 12.2 Southwest Transportation Planning Committee 2020 Newsletter**

- 12.3 Clubroot Distribution Map**



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12.4 Town of High River-Reinstatement of 1976 Coal Development Policy

12.5 Gravelock

13 Delegates

14 Adjourn

Resolution: 21-059

Clay Moorhead

That we now adjourn at 5:20 pm

CARRIED

15 Upcoming Meetings

John P Wagner (Reeve)

Tammy Sloan (Administrator)

Attachments

- 1) Accounts for Approval for the Month of January 2021 1
- 2) Financial Statement for the Month of January 2021 1
- 3) Bank Reconciliation – January 2021 1
- 4) RBC Investment 2020 Annual Report
- 5) Water Consumption January 2021