POLICY

**Private Lane
Maintenance & Construction**

Policy No.	TS-18-133
Council Approval Date	15-Apt-08
Resolution No.	18-133
Supersedes Policy No.	
Last Review Date	13-Sept-23

1.0 PURPOSE:

1.1 The purpose of this policy is to:
   a. Establish a fair and equitable service to supply gravel and grading to the drive lanes travelling from public road allowances to private yard sites;
   b. Establish a method in which the construction of new drive lanes exiting off of public road allowance into private yard sites is conducted and charged.

2.0 RESPONSIBILITIES:

2.1 Chief Administrative Officer (CAO) is responsible for ensuring compliance with this policy.
2.2 Responsibilities of Council:
   a. Council shall review each request for the construction of an drive lane in a fair, timely manner
   b. Council shall review this policy once per year, unless it is deemed that changes are required sooner.

3.0 IMPLEMENTATION-PROCEDURE

3.1 Where a request or need for new construction of a drive lane is submitted:
   a. The municipality shall build an all-weather road to the nearest road allowance.
   b. The ratepayer shall be invoiced for 50% of all construction costs.

3.2 Where a ratepayer of an occupied residence requests their drive lane be graveled:
   a. Gravel will be supplied free of charge, once per year, upon approval from council
   b. Gravel will be provided free of charge to one access only

3.3 Where a ratepayer requests, from the councillor of the division in which they live, that their drive lane is graded, and the councillor authorizes such, grading will be done free of charge, once per year.

4.0 REVISION HISTORY

April 15, 2008 Initial Release Res 133-18
Reviewed May 15, 2015
Reviewed August 10, 2016
Amended December 14, 2016 Res#279-16
Amended July 12, 2017 Res#165-17
Amended May 09, 2018 Res#133-18
Amended November 06, 2019 Res#269-19
Reviewed September 9, 2020
Reviewed September 8, 2021
Reviewed September 14, 2022
Reviewed September 13, 2023