



RM of Piapot No. 110
Meeting Minutes

February 8, 2023 - Regular Meeting of Council - 01:00 PM

Council Chambers, Municipal Office
100 Pacific Avenue, Box 100
Piapot, Saskatchewan S0N 1Y0

ATTENDANCE:

Reeve – John Wagner
Councillors
Division 3 – Clay Moorhead
Division 4 – Anita Wasilow
Division 5 - Kelly Bertram
Division 6 – Trevor Frey
Division 8 – Keith Winzer

Administrator Tammy Sloan
Foreman Billy Noble

ABSENT:

Division 1 – Dryden Schulze
Division 2 – Lorne Kusler
Division 7 – Warren McNary

1. CALL TO ORDER

Reeve Wagner noted a quorum and brought the meeting to order at 1:00 p.m.

Resolution: 23-028

2. READ AND APPROVE THE MINUTES OF THE REGULAR MEETING ON JANUARY 11, 2023

Anita Wasilow

That the minutes of the regular meeting of Wednesday January 11, 2023 are approved as presented.

CARRIED

3. BUSINESS ARISING OUT OF THE MINUTES

Resolution: 23-030

4. REPORTS

Kelly Bertram

That the Rural Municipality of Piapot No. 110 receive and file all reports as presented in section 4 of these minutes.

CARRIED

4.1 DIVISION REPORTS

Resolution: 23-029

4.2 FOREMAN'S REPORT

Clay Moorhead

That Lyle Roode is written up for damage to Municipal equipment for the four cigarette burns in the seat of the 2021 CAT 160M grader.

CARRIED

4.3 MONTHLY EQUIPMENT REPORTS

4.4 MONTHLY GRADING REPORTS

4.5 FUEL LOCK REPORT

4.6 ADMINISTRATORS REPORT

4.6.1 EXCESS LIABILITY INSURANCE

4.6.2 FIREFIGHTER INSURANCE COVERAGE

4.6.3 ELECTED OFFICIALS BENEFITS

Delegate Dion Hagen -CAT Salesman, arrived at 1:40 pm to discuss item 6.2 of this agenda, (the lease on the 2021 CAT 160M grader) and the options available at the end of the lease. Dion Hagen left the meeting at 2:05 pm.

4.6.4 CONVENTION ATTENDANCE

4.6.5 WATER PLANT - UPGRADES/REPAIRS - WAITING ON QUOTE AND NEW INTAKE FOR ICIP GRANT

4.6.6 TAX ENFORCEMENT

4.6.7 BRIDGE REPAIRS-NEEDHAM BRIDGE INCOMPLETE

5. FINANCIAL BUSINESS

Resolution: 23-031

5.1 ACCOUNTS FOR APPROVAL FOR THE MONTH OF JANUARY 2023

Clay Moorhead

That the payment of accounts, as presented by manual payments of \$25,777.02, and cheques numbering 5628 to 5637, are ratified for payment, and cheques numbering 5638 to 5664 are approved for payment, for a total amount of \$198,119.81, as indicated on the list's attached hereto and forming part of these minutes.

CARRIED

Resolution: 23-032

5.2 BANK RECONCILIATION AND FINANCIAL STATEMENT FOR JANUARY 2023

Trevor Frey

That the Bank Reconciliation and Financial Statement for the month of January 2023 are approved as presented.

CARRIED

6. DISCUSSION ITEMS

Resolution: 23-033

6.1 I-HUNTER MAP SALES

Clay Moorhead

That the price of a digital map of the RM of Piapot No. 110 on the iHunter app is increased to \$19.99.

CARRIED

6.2 2021 CAT 160M- LEASE HOURS

6.3 CHINOOK REGIONAL LIBRARY- REPRESENTATION ON THE TOMPKINS LOCAL BOARD

6.4 DEMOLITION INCENTIVE

7. BUSINESS

Resolution: 23-034

7.1 WATER CONSUMPTION

Kelly Bertram

That the Daily Water treatment records and monthly water consumption records for the month of January 2023, are received and filed.

CARRIED

7.2 DAMAGE/LEAKING WEST WALL OF COUNCIL CHAMBERS

Resolution: 23-035

7.3 SAMA ANNUAL GENERAL MEETING

Clay Moorhead

That the Rural Municipality of Piapot No. 110 approves Administrator Tammy Sloan to attend SAMA's 2023 Annual General Meeting and training session on April 4-5, 2023. Accommodations, registration, travel and meals will be paid by the municipality.

CARRIED

Resolution: 23-036

7.4 SMHI ANNUAL MEETING DELEGATE

Kelly Bertram

That Clay Moorhead is appointed a delegate to attend the annual meeting of Saskatchewan Municipal Hail Insurance Association in Saskatoon on Tuesday, March 14, 2023.

CARRIED

- Resolution: 23-037** **7.5 RMAA SPRING WORKSHOP**
- Anita Wasilow
- That Administrator Tammy Sloan is approved to attend the RMAA Spring Workshop in Swift Current on March 21, 2023. Registration fees and mileage shall be covered by the RM.
- CARRIED
- Resolution: 23-038** **7.6 NEW COPIER QUOTE**
- Anita Wasilow
- That the RM of Piapot No. 110 purchases a Canon IR Advance DX-C3826i Colour MFP from Success Office Systems as per their quote of \$5,750.00.
- CARRIED
- Resolution: 23-039** **7.7 TAMMY SLOAN - VACATION**
- Trevor Frey
- That Administrator Tammy Sloan is approved for vacation from February 21-24, 2023.
- CARRIED
- Resolution: 23-040** **7.8 NEEDHAM GRAVE DIGGING INVOICE**
- 8. POLICY REVIEW**
- Keith Winzer
- That no changes are required to be made to the job description policies of Administrator, Assistant Administrator, Foreman, or Grader/Utility Operator.
- CARRIED
- 8.1 JOB DESCRIPTION - ADMINISTRATOR**
- 8.2 JOB DESCRIPTION - ASSISTANT ADMINISTRATOR**
- 8.3 JOB DESCRIPTION - FOREMAN**
- 8.4 JOB DESCRIPTION - GRADER/UTILITY OPERATOR**
- 9. NEXT MEETING - MARCH 8, 2023 - 1:00 PM**
- The Rural Municipality of Piapot No. 110's next meeting of council will be held on Wednesday, March 8th, 2023 at 1:00 pm.
- Resolution: 23-041** **10. CORRESPONDENCE**
- Kelly Bertram
- That the following correspondence, having been read, now be filed:
- CARRIED
- 10.1 SARM**
- 10.1.1 MONTHLY POLICY BULLETIN**
- 10.1.2 SUPPORT IN INTRODUCING THE SASKATCHEWAN FIREARMS ACT**
- 10.2 CITY OF MEDICINE HAT - ABANDONMENT CRANE LAKE COMPRESSOR STATION**
- 10.3 TRIPLE S TRANSPORT**
- 10.4 AGRICULTURAL HEALTH AND SAFETY NETWORK- WORKSHOP**
- 10.5 JEREMY PATZER MONTHLY NEWSLETTER**
- 10.6 SPECTRUM FINANCE CENTRE**
- 10.7 HUDSON BAY ROUTE ASSOCIATION ANNUAL ACHIEVEMENT REPORT**
- 11. DELEGATES**
- 11.1 1:15 PM - MONTE SCHROH SUMMIT SAND AND GRAVEL**
- Monte Schroh called to reschedule his delegation until March 8, 2023.
- 11.2 1:30 DION HAGEN - FINNING/CAT**

Resolution: 23-042

12. ADJOURN

Clay Moorhead

That we now adjourn at 3:05 p.m.

CARRIED

13. UPCOMING MEETINGS



John P. Wagner (Reeve)



Tammy Sloan (Administrator)