



RM of Piapot No. 110
Meeting Minutes

December 13, 2023 - Regular Meeting of Council - 01:00 PM

Council Chambers, Municipal Office
100 Pacific Avenue, Box 100
Piapot, Saskatchewan S0N 1Y0

ATTENDANCE:

Reeve – John Wagner

Councillors

Division 1 - Dryden Schulze

Division 2 – Lorne Kusler

Division 4 – Anita Wasilow

Administrator Tammy Sloan

Division 5 - Kelly Bertram

Division 6 – Trevor Frey

Division 8 – Keith Winzer

ABSENT:

Division 3 – Clay Moorhead

Division 7 – Warren McNary

1. CALL TO ORDER

Reeve Wagner noted a quorum and brought the meeting to order at 1:00 p.m.

2. READ AND APPROVE MINUTES

Resolution: 23-252

2.1 READ AND APPROVE THE MINUTES OF THE REGULAR MEETING ON NOVEMBER 15, 2023

Keith Winzer

That the minutes of the regular meeting of Wednesday November 15, 2023 be approved as presented.

CARRIED UNANIMOUSLY

Resolution: 23-253

2.2 READ AND APPROVE THE MINUTES OF THE PUBLIC HEARING ON NOVEMBER 15, 2023.

Trevor Frey

That the minutes of the Public Hearing on Wednesday November 15, 2023 be approved as presented.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

Resolution: 23-254

4. REPORTS

Anita Wasilow

That the Rural Municipality of Piapot No. 110 receive and file all reports as presented in section 4 of these minutes.

CARRIED UNANIMOUSLY

4.1 DIVISION REPORTS

4.2 FOREMAN'S REPORT

4.2.1 MONTHLY EQUIPMENT REPORTS

4.2.2 MONTHLY GRADING/MOWING REPORTS

4.2.3 MONTHLY GRAVEL REPORT

4.2.4 FUEL LOCK REPORT

4.3 ADMINISTRATORS REPORT

4.3.1 STRAY HORSE

4.3.2 DECEMBER TAX PAYMENT REMINDERS HAVE BEEN SENT OUT

4.3.3 SIGN DAMAGE

gmw

- 4.3.4 GRAVEL CRUSHER - DOING SOME WORK ON THE CONE. MOVING IN BEFORE CHRISTMAS AND WILL BEGIN CRUSH AFTER CHRISTMAS.
- 4.3.5 WRITTEN COMPLAINT - DOGS BARKING -BY-LAW OFFICER
- 4.3.6 MUNITRAXX PROJECT UPDATE
- 4.3.7 ALL-NET REBRANDED TO CATALIS MEETING MANAGEMENT
- 4.3.8 WEED INSPECTOR/INVASIVE PLANT CONTROL CLAIM
- 4.3.9 AQUA PUMPHOUSE SOLD TO SOUTHERN IRRIGATION
- 4.3.10 WATER PLANT UPGRADE - SCHEDULED FOR DEC 18-22, 2023

5. FINANCIAL BUSINESS

Resolution: 23-255

5.1 ACCOUNTS FOR APPROVAL FOR THE MONTH OF NOVEMBER 2023

Kelly Bertram

That the payment of accounts, as presented by manual payments of \$79,722.95, and cheques numbering 203 to 211, are ratified for payment, and cheques numbering 212 to 231 are approved for payment, for a total amount of \$202,569.19 as indicated on the list's attached hereto and forming part of these minutes.

CARRIED UNANIMOUSLY

Resolution: 23-256

5.2 FINANCIAL STATEMENT FOR THE MONTH OF NOVEMBER 2023

Dryden Schulze

That the Administrator's statement of financial activities for the month of November 2023 be approved as presented.

CARRIED UNANIMOUSLY

Resolution: 23-257

5.3 BANK RECONCILIATION – NOVEMBER 2023

Dryden Schulze

That the Administrator's bank reconciliation for the month of November 2023 be approved as presented.

CARRIED UNANIMOUSLY

Resolution: 23-258

5.4 CHINOOK EARTHMOVING INVOICE 245

Trevor Frey

That Invoice 245, submitted by Chinook Earthmoving Ltd., for \$111,821.00 for road construction projects is approved for payment.

CARRIED UNANIMOUSLY

Resolution: 23-259

5.5 PEST CONTROL REPORT AND PAYMENT

Dryden Schulze

That invoice 502473 submitted by Darcy Schneider for Pest Control for \$2,479.05 is approved for payment.

CARRIED UNANIMOUSLY

6. DISCUSSION ITEMS

6.1 SARM RESOLUTION DEADLINE JAN 28, 2023 FOR SARM CONVENTION

6.2 CHINOOK SCHOOL DIVISION FUNDING VIDEO

7. BUSINESS

Resolution: 23-260

7.1 WATER CONSUMPTION

Kelly Bertram

That the Daily Water treatment records and monthly water consumption records for the month of November 2023, are received and filed.

CARRIED UNANIMOUSLY

Resolution: 23-261

7.2 PROPOSED RESIDENTIAL SUBDIVISION OF 22-10-22-W3

Dryden Schulze



That the RM of Piapot No. 110 approves of the proposed subdivision SUBD-002128-2023 of 22-10-22-W3M, as it is permitted within Zoning Bylaw 2022-02.

CARRIED UNANIMOUSLY

Resolution: 23-262

7.3 REVENUE SHARING GRANT- DECLARATION OF ELIGIBILITY

Lorne Kusler

The Council of the Rural Municipality of Piapot No. 110 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator Tammy Sloan to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED UNANIMOUSLY

7.4 LINER FOR PIAPOT SKATING RINK

Resolution: 23-263

7.5 WINTER HOURS

Trevor Frey

That because of the mild weather, the 10 hour working days that outside staff have been doing since November 1, 2023, are approved and that effective immediately, outside staff start 8 hour days.

CARRIED UNANIMOUSLY

Resolution: 23-264

7.6 SEASONAL STAFF

Keith Winzer

That Colton Armstrong is kept hired on seasonally until December 31, 2023.

CARRIED UNANIMOUSLY

7.7 WAGES

Resolution: 23-265

7.7.1 STARTING BASE RATE OF PAY FOR OUTSIDE EMPLOYEES AND OFFICE EMPLOYEES

Keith Winzer

That the Starting Base Rate of pay for Outside employees is \$22.00/hr, and increases as per the Wage Policy, and the Starting Base Rate of pay for office employees is \$22.00/hr, and also increases as per the Wage Policy. This excludes the Administrator who's wage is salaried, and set by council each year.

CARRIED UNANIMOUSLY

Resolution: 23-266

7.7.2 EMPLOYEE WAGES

Trevor Frey

That the Rural Municipality of Piapot No. 110 sets employee wages as follows:

Billy Noble - \$ 36.50/hr

Marvin Moir - \$ 30.50/hr

Lyle Roode - \$ 39.00/hr

Nancy Frey - \$ 30.00/hr

Tammy Sloan - \$ 81,000.00/yr

Seasonal Employee Colton Armstrong - \$ 28.00

The RM shall contribute \$1,200.00 towards each employees Extended Health and Dental, pay all SARM benefits, and reimburse employees for Long Term Disability.

A \$2.00/hr vehicle allowance will be paid to all employees at year end. These wages are effective January 1, 2024.

CARRIED UNANIMOUSLY

Resolution: 23-267

7.8 VEHICLE ALLOWANCE

Kelly Bertram

That the Rural Municipality of Piapot No.110 approves payment to the following for a vehicle allowance to November 30, 2023:

Billy Noble – \$4,030.00

Marvin Moir - \$4,135.00

Hunter Braniff - \$807.00



Colton Armstrong - 2,686.00
Tammy Sloan - \$3,047.50
Nancy Frey - \$1,756.00

AND That the December kilometers will be paid with the December wages.

CARRIED UNANIMOUSLY

Resolution: 23-268 7.9 FIRE CHIEF AND DEPUTY FIRE CHIEF WAGES

Keith Winzer

That the position of Fire Chief and Deputy Fire Chief are each paid \$50.00/month, and paid annually in December.

CARRIED UNANIMOUSLY

Resolution: 23-269 7.10 STAFF CHRISTMAS BONUS

Anita Wasilow

That the Rural Municipality of Piapot No. 110 pay a \$100.00 Christmas Bonus to employees Billy Noble, Marvin Moir, Lyle Roode, Colton Armstrong, Nancy Frey, Tammy Sloan, and Mike Monk.

CARRIED UNANIMOUSLY

Resolution: 23-270 7.11 OFFICE CHRISTMAS HOURS

Lorne Kusler

That the Rural Municipality of Piapot No. 110 will close the Municipal Office at 4:30 pm on December 22, 2023, and reopen January 2, 2024.

CARRIED UNANIMOUSLY

Resolution: 23-271 7.12 EXCESS LIABILITY INSURANCE

Dryden Schulze

That the Excess Liability Insurance is renewed at the current general liability coverage of \$5,000,000.00 and errors and omissions coverage of \$2,000,000.00.

CARRIED UNANIMOUSLY

Resolution: 23-272 7.13 SASKATCHEWAN RURAL CRIMEWATCH ASSOCIATION MEMBERSHIP

Kelly Bertram

That the membership to the Saskatchewan Rural Crimewatch Association is renewed annually.

CARRIED UNANIMOUSLY

Resolution: 23-273 7.14 MEMBERSHIP TO FEDERATION OF CANADIAN MUNICIPALITIES

Anita Wasilow

That our membership to Federation of Canadian Municipalities is renewed for 2024-2025.

CARRIED

Resolution: 23-274 7.15 2024 APPOINTMENTS

Kelly Bertram

That the Rural Municipality of Piapot No. 110 makes the following appointments for the 2024 year:

Cypress Health Region Hospital Trust Committee – Lorne Kusler

Eastend Trust Advisory Committee – John Wagner

Southwest Municipal Government Committee – John Wagner & Clay Moorhead

Swift Current Watershed Committee – Trevor Frey

Southwest Transportation Planning Council – John Wagner

Southwest Regional Planning Group – John Wagner

Head of LAFOIP – Tammy Sloan

Administrator for the Stray Animals Act – Tammy Sloan

Returning Officer – Tammy Sloan

Poll Location – RM of Piapot No.110 Office

Deputy Reeve – Kelly Bertram

Signing Authority – John Wagner, Kelly Bertram & Tammy Sloan

Development Officer – Tammy Sloan

Fire Chief – Billy Noble

Deputy Fire Chief - Joe Braniff

Fire Rangers – Council as a whole

Oil & Gas Committee – Council as a whole

Cattle Guard Committee - Council as a whole

Road Committee (for road bans) – Council as a whole

Sustainable Canada Conservation Committee – Clay Moorhead

District Board of Revision Secretary – Stephanie Stusrud
Planning & Development Appeals Committee for the RM of Carmichael No. 109 and the RM of Gull Lake No. 139 - John Wagner, Dryden Schulze & Anita Wasilow
Secretary – Nancy Frey
Safety Supervisor - Billy Noble
Safety Rep - Employees - Marvin Moir
Safety Rep - Management - Tammy Sloan
Chinook Regional Library – Mary Anne McNeny
Auditor – Stark and Marsh
Engineer – Wood Environment & Infrastructure Solutions Canada Limited.
Solicitor – Mike Morris
Weed Inspector – Tim Miller and Bradley Peterson -Miller Industrial Spraying
Pest Control Officer – Darcy Schneider
Pest Control Officers for Clubroot- Katey Makohoniuk, Tayo Adegeye, Joanne Kwasnicki, Chelsea Neuberger, Betty Johnson, Colleen Fennig
Pound – Heartland Livestock Services
Pound Keeper – Heartland Livestock Services

CARRIED UNANIMOUSLY

Resolution: 23-275 **7.16 COMMUNITY RINK AFFORDABILITY GRANT**

Anita Wasilow

That a cheque for \$2,500.00 is issued to the Piapot Curling Club to disperse the funds applied for for the curling rink, and approved through the Community Rink Affordability Grant.

CARRIED UNANIMOUSLY

Resolution: 23-276 **7.17 BY-ELECTION DATE**

Anita Wasilow

That Resolution 23-246 is amended to read That a By-Election for councillor for Division 7 is held on January 24, 2024 at the Rural Municipality of Piapot No. 110 municipal office.

CARRIED UNANIMOUSLY

Resolution: 23-277 **7.18 STRAY ANIMALS RESTRAINT CLAIM POLICY**

Trevor Frey

That the Stray Animal Restraint Claim Policy is adopted as presented.

CARRIED UNANIMOUSLY

Resolution: 23-278 **7.19 SCOTT PIT GRAVEL ROYALTIES ADVANCE**

Trevor Frey

That Skull Creek Ranches, aka Shane and Michelle Scott, are paid an advance of \$2,500.00 on the gravel royalties owed to them, and their property taxes paid as per the agreement made, with the balance to follow once the gravel inventories have been completed.

CARRIED UNANIMOUSLY

Resolution: 23-279 **7.20 2024 GRAVEL HAUL**

Anita Wasilow

That the Rural Municipality of Piapot No. 110 requests tenders for gravel hauling for the 2024 requirements of the municipality and shall advertise in the Maple Creek Newspaper and on SaskTenders for submission by February 12, 2024, to be reviewed at the February 14, 2024 meeting of council. The tender shall be quoted in cubic yards and include the cost for hauling, spreading, and loading per cubic yard per mile of gravel to roads within the municipality as set out by council, adhering to the maximum weight restriction (primary or secondary) of the road being travelled, and a 60km/hr speed limit while loaded. Access to a minimum of two truck units, supplying a loader with a working scale, payment being based on printed scale tickets, and a minimum 5 mile haul are requirements of the contract. Conversions will be based on 1.3 metric tonnes = 1 yd³.

CARRIED UNANIMOUSLY

Resolution: 23-280 **8. POLICY REVIEW**

Kelly Bertram

That no changes are required to be made to the Wage Policy, Snow Plowing Policy, Grading Roads Policy, Purchase Right of Way Policy or the Harrassment Policy.

CARRIED UNANIMOUSLY

8.1 WAGE POLICY

8.2 SNOW PLOWING POLICY



8.3 GRADING ROADS POLICY

8.4 PURCHASE RIGHT OF WAY POLICY

8.5 HARASSMENT POLICY

9. NEXT MEETING - JANUARY 10, 2024 - 1:00 PM

The Rural Municipality of Piapot No. 110's next meeting of council will be held on Wednesday, January 10, 2024 at 1:00 pm.

Resolution: 23-281

10. CORRESPONDENCE

That the following correspondence, having been read, now be filed:

CARRIED UNANIMOUSLY

10.1 JEREMY PATZER MONTHLY NEWSLETTER

10.2 MARK HUGHES - SARM DIVISION 3 ELECTION INTENTION TO RUN

10.3 SWIFT CURRENT CREEK WATERSHED STEWARDS NEWSLETTER

11. DELEGATES

Resolution: 23-282

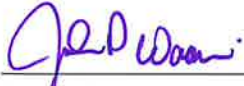
12. ADJOURN

Keith Winzer

That we now adjourn at 4:10 p.m.

CARRIED UNANIMOUSLY

13. UPCOMING MEETINGS



John P Wagner (Reeve)



Tammy Sloan (Administrator)