



RM of Piapot No. 110
Meeting Minutes

January 16, 2024 - Rescheduled Meeting of Council - 01:00 PM

Council Chambers, Municipal Office
100 Pacific Avenue, Box 100
Piapot, Saskatchewan S0N 1Y0

ATTENDANCE:

Reeve – John Wagner

Councillors

Division 1 – Dryden Schulze

Division 2 – Lorne Kusler

Division 3 – Clay Moorhead

Division 4 – Anita Wasilow

Administrator Tammy Sloan

Foreman Billy Noble

Division 5 – Kelly Bertram

Division 6 – Trevor Frey

Division 7 – Tammy Cooke

Division 8 – Keith Winzer

ABSENT:

1. CALL TO ORDER

Reeve Wagner noted a quorum and brought the meeting to order at 1:00 p.m.

2. BY-ELECTION RESULTS - DIVISION 7

New Councillor Tammy Cooke, elected by acclamation to Division 7, was sworn in. Administrator Sloan accepted Tammy Cooke's oath of office.

Resolution: 24-001

3. READ AND APPROVE THE MINUTES OF THE REGULAR MEETING ON DECEMBER 13, 2023

Dryden Schulze

That the minutes of the regular meeting of Wednesday, December 13, 2023 be approved as presented.

CARRIED UNANIMOUSLY

4. BUSINESS ARISING OUT OF THE MINUTES

Resolution: 24-002

5. REPORTS

Kelly Bertram

That the Rural Municipality of Piapot No. 110 receive and file all reports as presented in section 4 of these minutes.

CARRIED UNANIMOUSLY

5.1 DIVISION REPORTS

5.2 FOREMAN'S REPORT

5.3 MONTHLY EQUIPMENT REPORTS

5.4 MONTHLY GRADING REPORTS

5.5 MONTHLY GRAVEL REPORT

5.6 FUEL LOCK REPORT

5.7 ADMINISTRATORS REPORT

5.7.1 AUDIT DATE - MARCH 1, 2024

5.7.2 CONTINUOUS DOG COMPLAINTS/REGIONAL BYLAW OFFICER IN PLACE

5.7.3 CANADA COMMUNITY BUILDING FUND (FEDERAL GAS TAX FUNDS) IIP APPROVED

Water Plant Upgrade approved

5.7.4 CEMETERY - GRAVE MAINTENANCE NEEDED , LIVE TRAPS PURCHASED AND SET

5.7.5 PIPE HAUL IS COMPLETE- CONTROLLED BURN JANUARY 11, 2023

5.7.6 WEED CONTROL OFFICER - INVASIVE PLANT CONTROL PROGRAM CLAIM DENIAL

5.7.7 I-HUNTER MAP SALES ANNUAL REPORT

5.7.8 GRAVEL INVENTORIES

Gravel Inventories delayed because Green Aero has not sent measurements.

6. FINANCIAL BUSINESS

Resolution: 24-003

6.1 ACCOUNTS FOR APPROVAL FOR THE MONTH OF DECEMBER 2023

Keith Winzer

That the payment of accounts, as presented by manual payments of \$94,941.68, and cheques numbering 232 to 245, are ratified for payment, and cheques numbering 246 to 279 are approved for payment, for a total amount of \$321,223.22, as indicated on the list's attached hereto and forming part of these minutes.

CARRIED UNANIMOUSLY

Resolution: 24-004

6.2 FINANCIAL STATEMENT FOR THE MONTH OF DECEMBER 2023

Tammy Cooke

That the Administrator's statement of financial activities for the month of December 2023 be approved as presented.

Resolution: 24-005

6.3 BANK RECONCILIATION – DECEMBER 2023

Trevor Frey

That the Administrator's bank reconciliation for the month of December 2023 be approved as presented.

CARRIED UNANIMOUSLY

Resolution: 24-006

6.4 RBC DOMINION SECURITIES ACCOUNT STATEMENT DECEMBER 29, 2023

Kelly Bertram

That the RBC Dominion Securities Account Statement is received and filed.

CARRIED UNANIMOUSLY

7. DISCUSSION ITEMS

Resolution: 24-007

7.1 DERELICT VEHICLE REMOVAL PROGRAM

Keith Winzer

That the RM of Piapot No. 110 start a derelict vehicle removal program with Jensen's Auto Salvage, in conjunction with the Regional Bylaw Officer. Ratepayers can contact the RM office to fill out a transfer of ownership form to transfer ownership of the vehicle to Jensen's Auto Salvage, and the office will contact Jensen's to come and remove the vehicle.

CARRIED UNANIMOUSLY

7.2 CEMETERY ON SW 6-10-22 W3

Discussion was had regarding the possibility of taking over ownership from the United Church of the cemetery located on SW 6-10-22 W3.

Justin Seibel of Skull Creek Ranches (Gravel) arrived at 1:55pm to discuss renewal of the gravel hauling contract for 2024. Justin left at 2:05 pm.

8. BUSINESS

Resolution: 24-010

8.1 WATER CONSUMPTION

Dryden Schulze

That the Daily Water treatment records and monthly water consumption records for the month of December, 2023, are received and filed.

CARRIED UNANIMOUSLY

8.2 WATER PLANT UPGRADE- FURTHER REPAIRS NEEDED

8.3 ROAD MAINTENANCE TRAINING

Resolution: 24-011 **8.4** **RM OF PIAPOT NO. 110 OWNED LAND - NE 24-15-22-W3**

Keith Winzer

That NE 24-15-22 is placed for tender, with private tenders being accepted by February 9, 2024. Highest or any tender not necessarily accepted.

CARRIED UNANIMOUSLY

Resolution: 24-012 **8.5** **BOARD OF REVISION**

Trevor Frey

That the Rural Municipality of Piapot No. 110 withdraw from the District Board of Revision.

CARRIED UNANIMOUSLY

Resolution: 24-013 **8.6** **COUNCIL INDEMNITY**

Tammy Cooke

That Council Indemnity for 2024 is set at the following rates:

Council Meetings	\$300.00 per diem
Special Meetings	\$25.00 per hour
Mileage	\$0.60/km
Cell Phone Reimbursement	\$30.00/month
Call in to sign Cheques	XXXXX
Meals:	
Breakfast	\$20.00
Lunch	\$25.00
Dinner	\$30.00
Hotels and Taxi fare	Reimburse Cost

CARRIED UNANIMOUSLY

Resolution: 24-014 **8.7** **SARM FIDELITY BOND SELF INSURANCE PROGRAM**

Clay Moorhead

That the Rural Municipality of Piapot No. 110 increase the Fidelity Bond to 25,000 Fidelity Bond and 5,000 Money and Securities for 2024..

CARRIED UNANIMOUSLY

Resolution: 24-015 **8.8** **SARM 2024 ANNUAL CONVENTION**

Keith Winzer

That the Rural Municipality approves John Wagner, Tammy Sloan, Clay Moorhead, Keith Winzer, and Trevor Frey and two employees to attend the SARM Annual Convention on March 13-15 , 2024 in Regina, SK. Registration, accommodation, mileage and meals shall be covered.

CARRIED UNANIMOUSLY

Resolution: 24-016 **8.9** **2023 YEAR END INVENTORIES**

Dryden Schulze

That the Rural Municipality of Piapot No. 110 council receives and files the Administrator's 2023 Year-End Inventories for Culverts, Grader Blades and Tips, and Rozol Gopher Control.

CARRIED UNANIMOUSLY

Resolution: 24-017 **8.10** **GRAVEL**

8.10.1 KRIWOKEN PIT GRAVEL ROYALTIES

Lorne Kusler

That the Rural Municipality of Piapot No. 110 council approves payment to Kevin Kriwokon of \$5,033.54 for the 2023 Kriwokon Pit gravel royalties.


CARRIED UNANIMOUSLY


Resolution: 24-018 **8.10.2 SCOTT PIT GRAVEL ROYALTIES**

Lorne Kusler

That the Rural Municipality of Piapot No. 110 council approves payment to Shane Scott of \$11,541.58, which consists of 2023 Scott pit gravel royalties in the amount of \$14,859.76 minus the 2023 property taxes of \$818.18, and an advance payment of \$2500.00.

CARRIED UNANIMOUSLY



- Resolution: 24-019** **8.10.3 GLENNIE PIT TOTALS**
- Clay Moorhead
- That the 2023 totals for the Glennie Pit are acknowledged.
- CARRIED UNANIMOUSLY
- Resolution: 24-020** **8.10.4 2023 GRAVEL HAULING INVENTORIES**
- Trevor Frey
- That the Rural Municipality of Piapot No. 110 council receives and files the Administrator's 2023 Year-End Gravel Hauling reports.
- CARRIED UNANIMOUSLY
- Resolution: 24-021** **8.10.5 KENWORTH GRAVEL TRUCK COSTS FOR 2023**
- Tammy Cooke
- That the Rural Municipality of Piapot No. 110 receives and files the Administrator's 2023 municipal gravel haul/truck costs based on 50 km/hr average report.
- CARRIED UNANIMOUSLY
- Resolution: 24-022** **8.11 GRADER COMPARISONS AND EQUIPMENT YEARLY BREAKDOWN**
- Clay Moorhead
- That the Grader Comparisons and Equipment Costing Report for 2023 are received and filed.
- CARRIED UNANIMOUSLY
- Resolution: 24-023** **8.12 ROAD USE AGREEMENT RM OF MAPLE CREEK - GRAVEL HAULING**
- Trevor Frey
- That the RM of Piapot enters into a Agreement with the RM of Maple Creek No. 111 for the use of Municipal Roads For Use of Gravel Hauling.
- CARRIED UNANIMOUSLY
- Resolution: 24-024** **8.13 FIRE DEPARTMENT SAFETY GEAR PPE**
- Dryden Schulze
- That the purchase of PPE Safety Gear for the Piapot Volunteer Fire Department is tabled until the February meeting of council to get more prices.
- CARRIED UNANIMOUSLY
- Resolution: 24-025** **8.14 BEAVER CONTROL PROGRAM 2023 DECLARATION**
- Keith Winzer
- That the Rural Municipality of Piapot No. 110 declares that the RM did not pay out any funds allocated by the Canadian Agricultural Partnership for the removal of beavers through the Beaver Control Program in 2023.
- CARRIED UNANIMOUSLY
- Resolution: 24-026** **8.15 BEAVER CONTROL PROGRAM PARTICIPATION**
- Clay Moorhead
- That the Rural Municipality of Piapot No. 110 shall participate in the 2024-25 Beaver Control Program.
- CARRIED UNANIMOUSLY
- Resolution: 24-027** **8.16 RMAA SPRING WORKSHOP**
- Dryden Schulze
- That Tammy Sloan and Nancy Frey are approved to attend the RMAA Spring workshop on Municipal Elections being held in Swift Current April 2, 2024 with registration and mileage paid by the RM.
- CARRIED UNANIMOUSLY
- Resolution: 24-028** **8.17 SASKATCHEWAN PUBLIC SAFETY AGENCY TRAINING SESSION**
- Keith Winzer
- That Tammy Sloan and Billy Noble are approved to attend the Saskatchewan Public Safety
- 

Agency's Provincial Disaster Assistance Program training session being held on February 15 or 16, 2024, with mileage and meals paid by the RM.

CARRIED UNANIMOUSLY

8.18 COYOTE BOUNTY

Resolution: 24-029

8.19 CULVERT PURCHASE

Kelly Bertram

That culverts are purchased from Prairie Steel Culverts as per the quote submitted for \$18,431.86.

CARRIED UNANIMOUSLY

Resolution: 24-030

8.20 SAMA AGM - WEDNESDAY APRIL 10, 2024 SASKATOON

Trevor Frey

That the Rural Municipality of Piapot No. 110 approves Administrator Tammy Sloan to attend SAMA's 2024 Annual General Meeting as a voting delegate on April 10, 2024 and the Administrator training session on April 9, 2024. Accommodations, registration, travel and meals will be paid by the municipality.

CARRIED UNANIMOUSLY

8.21 SUPPORT FOR SARM RESOLUTION

Resolution: 24-008

8.22 2024 GRAVEL HAUL

Anita Wasilow

That resolution 23-279 -"That the Rural Municipality of Piapot No. 110 requests tenders for gravel hauling for the 2024 requirements of the municipality...." is rescinded.

CARRIED

Resolution: 24-009

8.23 2024 GRAVEL HAUL

Kelly Bertram

That Skull Creek Ranches (Gravel) is retained to provide the RM of Piapot No. 110 with gravel hauling for the 2024 season at the rates provided for in their 2023 contract, under the direct supervision of Justin Seibel.

CARRIED

Resolution: 24-031

9. POLICY REVIEW

Lorne Kusler

That no changes are required to be made to the Beaver Bounty Policy, Disciplinary Action Policy, Administrator Job Description, Assistant Administrator Job Description, Foreman Job Description, and Grader/Utility Operator Job Description.

CARRIED UNANIMOUSLY

9.1 BEAVER BOUNTY POLICY

9.2 DISCIPLINARY ACTION POLICY

9.3 JOB DESCRIPTION - ADMINISTRATOR

9.4 JOB DESCRIPTION - ASSISTANT ADMINISTRATOR

9.5 JOB DESCRIPTION - FOREMAN

9.6 JOB DESCRIPTION - GRADER/UTILITY OPERATOR

10. NEXT MEETING - FEBRUARY 14, 2024 - 1:00 PM

The Rural Municipality of Piapot No. 110's next meeting of council will be held on Wednesday, February 14, 2024 at 1:00 pm.

Resolution: 24-032

11. CORRESPONDENCE

Keith Winzer

That the following correspondence, having been read, now be filed:

CARRIED UNANIMOUSLY

11.1 SARM

11.2 SOUTHWEST TRANSPORTATION PLANNING COMMITTEE - NOVEMBER 2023 DRAFT MINUTES

11.3 CANADIAN PUBLIC WORKS ASSOCIATION - ANNUAL CONFERENCE

11.4 HIGHLINE MANUFACTURING - HYDRAULIC DRIVE MOWER

11.5 SHERCOM INDUSTRIES

11.6 CHINOOK REGIONAL LIBRARY

12. DELEGATES

12.1 2:00 PM - SKULL CREEK RANCHES (GRAVEL) - BRADY SCOTT AND/OR JUSTIN SIEBEL

Resolution: 24-033

13. ADJOURN

Clay Moorhead

That we now adjourn at 4:30 p.m.

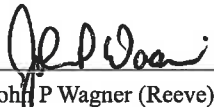
CARRIED UNANIMOUSLY


14. UPCOMING MEETINGS

14.1 SOUTHWEST TRANSPORTATION PLANNING COMMITTEE - JANUARY 26 - BURSTALL

14.2 SOUTHWEST HOSPITAL TRUST BOARD - TUESDAY FEBRUARY 6, 2024 7:00PM

14.3 SOUTHWEST MUNICIPAL GOVERNMENT - FEBRUARY 29TH IN SWIFT CURRENT


John P Wagner (Reeve)


Tammy Sloan (Administrator)