



RM of Piapot No. 110

Meeting Minutes

December 11, 2024 - Regular Meeting of Council - 01:00 PM

Council Chambers, Municipal Office
100 Pacific Avenue, Box 100
Piapot, Saskatchewan S0N 1Y0

ATTENDANCE:

Reeve – John Wagner
Councillors

Division 1 – Leslie Flaig

Division 2 – Lorne Kusler

Division 3 – Clay Moorhead

Division 4 – Anita Wasilow

Administrator Tammy Sloan

Foreman Billy Noble

Division 5 – Torban Peterson

Division 6 – Trevor Frey

Division 7 – Tammy Cooke

Division 8 – Keith Winzer

ABSENT:

1. CALL TO ORDER

Reeve Wagner noted a quorum and brought the meeting to order at 1:00 p.m.

Resolution: 24-249

2. READ AND APPROVE THE MINUTES OF THE RESCHEDULED MEETING ON NOVEMBER 14, 2024

That the minutes of the rescheduled meeting of Wednesday, November 14, 2024 be approved as presented.

3. BUSINESS ARISING OUT OF THE MINUTES

Resolution: 24-250

4. REPORTS

Clay Moorhead

That the Rural Municipality of Piapot No. 110 receive and file all reports as presented in section 4 of these minutes.

CARRIED UNANIMOUSLY

4.1 DIVISION REPORTS

4.2 FOREMAN'S REPORT

4.2.1 MONTHLY EQUIPMENT REPORTS

4.2.2 MONTHLY GRADING/MOWING REPORTS

4.2.3 MONTHLY GRAVEL REPORT

4.2.4 FUEL LOCK REPORT

4.3 ADMINISTRATORS REPORT

4.3.1 PEST CONTROL INSPECTION DONE

4.3.2 OUTSTANDING TAXES

5. FINANCIAL BUSINESS

Resolution: 24-251

5.1 ACCOUNTS FOR APPROVAL FOR THE MONTH OF NOVEMBER 2024

Tammy Cooke

That the payment of accounts, as presented by manual payments of \$72,033.81, and cheques numbering 644 to 645, are ratified for payment, and cheques numbering 646 to 671 are approved for payment, for a total amount of \$181,224.81, as indicated on the list's attached hereto and forming part of these minutes.

AND That December Cheques numbering 672 to 679 totalling \$122,170.68, and manual payments of \$22,865.21 are approved for payment.

Resolution: 24-252

5.2 FINANCIAL STATEMENT FOR THE MONTH OF NOVEMBER 2024

Trevor Frey

That the Administrator's statement of financial activities for the month of November 2024 be approved as presented.

CARRIED UNANIMOUSLY

Resolution: 24-253

5.3 BANK RECONCILIATION – NOVEMBER 2024

Torban Peterson

That the Administrator's bank reconciliation for the month of November 2024 be approved as presented.

CARRIED UNANIMOUSLY

6. DISCUSSION ITEMS

7. BUSINESS

Resolution: 24-254

7.1 WATER CONSUMPTION

Tammy Cooke

That the Daily Water treatment records and monthly water consumption records for the month of November 2024, are received and filed.

CARRIED UNANIMOUSLY

Resolution: 24-255

7.2 TENDERS FOR LOT 3, 22, & 4 BLOCK 5, PLAN F2428

Keith Winzer

That the tender of \$3,600.00, submitted by Tony Pavlovic for the purchase of Lot 3, 22, & 4, Block 5, Plan F2428, is accepted.

CARRIED UNANIMOUSLY

7.3 2024 JOHN DEERE ZERO TURN MOWER - TRADE

Resolution: 24-256

7.4 REVENUE SHARING GRANT- DECLARATION OF ELIGIBILITY

Trevor Frey

The Council of the Rural Municipality of Piapot No. 110 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator Tammy Sloan to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED UNANIMOUSLY

Resolution: 24-257

7.5 CANADA POST STRIKE

Anita Wasilow

That due to the Canada Post strike, any payments that can, be paid online, following the same approval procedure as cheques sent in the mail.

CARRIED UNANIMOUSLY

Resolution: 24-258

7.6 EMPLOYEE CONTRACT REVIEW

Tammy Cooke

That summer hours for all outside employees are 10 hour days or maximum of 50 hours per week, Monday to Friday, starting at 7:00 am and finishing at 5:00pm from April 1 to October 31. Winter hours are 8 hour days or maximum of 40 hours per week, Monday to Friday, starting at 8:00 am and finishing at 4:00 pm from November 1 to March 31. Any variance of these hours is upon approval of the foreman.



Resolution: 24-259

7.7 SCOTT PIT GRAVEL ROYALTIES ADVANCE

Trevor Frey

That Shane and Michelle Scott, are paid an advance of \$10,000.00 on gravel royalties owed to them for 2024,
AND That Shane and Michelle's property taxes are paid as per the existing agreement, with the balance owing to them paid once the gravel inventories have been completed.

CARRIED UNANIMOUSLY

Foreman Billy Noble and Administrator Tammy Sloan left the meeting at 2:45 pm. Administrator Sloan returned to the meeting at 2:55pm.

Resolution: 24-260

7.8 EMPLOYEE WAGES

Leslie Flaig

That each employee that is paid hourly is given a \$0.50 raise in pay and Tammy Sloan is given a \$1,000.00 raise in her annual Salary, setting the 2025 employee wages as follow:
Billy Noble - \$ 37.00/hr
Marvin Moir - \$ 31.00/hr
Lyle Roode - \$ 39.50/hr
Nancy Frey - \$ 30.50/hr
Tammy Sloan - \$ 82,000.00/yr
Seasonal Employee Colton Armstrong - \$ 28.50
The RM shall contribute \$1,200.00 towards each employees Extended Health and Dental, pay all Life Insurance and AD&D benefits, and reimburse employees for Long Term Disability.
A \$2.00/hr vehicle allowance will be paid to all employees at year end. These wages are effective January 1, 2025.

CARRIED UNANIMOUSLY

Delegate Tyler Lakeman from Finning arrived at the meeting at 3:00 pm to discuss options of purchasing or leasing a 2025 CAT grader. Tyler Lakeman left the meeting at 3:20.

Resolution: 24-261

7.9 VEHICLE ALLOWANCE

Anita Wasilow

That the Rural Municipality of Piapot No.110 approves payment to the following for a vehicle allowance to November 30, 2024:

- Billy Noble – \$4,191.00
- Marvin Moir - \$4,292.00
- Lyle Roode - \$5,715.00
- Colton Armstrong - \$2,323.00
- Tammy Sloan - \$3,222.00
- Nancy Frey - \$1,782.00

AND That the December kilometers will be paid with the December wages.

CARRIED

Brandt Salesmen Braden Ward and Rob arrived at the meeting at 3:25 to discuss the options of purchasing or leasing a 2025 John Deere Grader. Braden and Rob left the meeting at 3:50 pm.

Resolution: 24-262

7.10 FIRE CHIEF AND DEPUTY FIRE CHIEF HONORARIUM

Clay Moorhead

That Billy Noble and Joe Braniff are given \$600.00 each in appreciation of their duties as volunteer Fire Chief and Deputy Fire Chief in 2024.

Resolution: 24-263

7.11 STAFF CHRISTMAS BONUS

Anita Wasilow

That Billy Noble, Marvin Moir, Lyle Roode, Colton Armstrong, Mike Monk, Glenn Bonnett, Nancy Frey, and Tammy Sloan are paid a \$100.00 Christmas Bonus.

CARRIED UNANIMOUSLY

Resolution: 24-264

7.12 OFFICE CHRISTMAS HOURS

Clay Moorhead

That the Rural Municipality of Piapot No. 110 will be closed December 23-27, 2024.

CARRIED UNANIMOUSLY

Resolution: 24-265

7.13 2025 COUNCIL MEETING DATES

Torban Peterson

That the Rural Municipality of Piapot No. 110 shall hold regular meetings of council on the second Wednesday of each month at 1:00 p.m. for the 2025 calendar year.

CARRIED UNANIMOUSLY

Resolution: 24-266

7.14 EXCESS LIABILITY INSURANCE

Lorne Kusler

That the Excess Liability Insurance is renewed at the current general liability coverage of \$5,000,000.00 and errors and omissions coverage of \$2,000,000.00.

Resolution: 24-267

7.15 SARM FIDELITY BOND SELF-INSURANCE PLAN

Anita Wasilow

That the Rural Municipality of Piapot No. 110 renews the SARM Fidelity Bond Self-Insurance Plan for at 25,000 Fidelity Bond and 5,000 Money and Securities for 2025.

Resolution: 24-268

7.16 2025 APPOINTMENTS

That the Rural Municipality of Piapot No. 110 makes the following appointments for the 2025 year:

Cypress Health Region Hospital Trust Committee – Lorne Kusler

Eastend Trust Advisory Committee – John Wagner

Southwest Municipal Government Committee – John Wagner & Clay Moorhead

Swift Current Watershed Committee – Trevor Frey

Southwest Transportation Planning Council – John Wagner

Southwest Regional Planning Group – John Wagner

Head of LAFOIP – Tammy Sloan

Administrator for the Animal Production Act – Tammy Sloan

Returning Officer – Tammy Sloan

Poll Location – RM of Piapot No.110 Office

Deputy Reeve – Clay Moorhead

Signing Authority – John Wagner, Clay Moorhead, Torban Peterson & Tammy Sloan

Development Officer – Tammy Sloan

Fire Chief – Billy Noble

Deputy Fire Chief - Joe Braniff

Fire Rangers – Council as a whole

Oil & Gas Committee – Council as a whole

Cattle Guard Committee - Council as a whole

Road Committee (for road bans) – Council as a whole

Sustainable Canada Conservation Committee – Clay Moorhead

Board of Revision – Western Municipal Consulting

Planning & Development Appeals Committee for the RM of Carmichael No. 109 and the RM of Gull Lake No. 139 - John Wagner, Leslie Flaig & Anita Wasilow

Secretary – Nancy Frey

Safety Supervisor - Billy Noble

Safety Rep - Employees - Marvin Moir

Safety Rep - Management - Tammy Sloan

Chinook Regional Library – Mary Anne McNeney

Auditor – Stark and Marsh

Engineer – Wood Environment & Infrastructure Solutions Canada Limited.

Solicitor – Mike Morris and/or Tyler McCuaig

Weed Inspector – Darcy Herlick, BBR Energy Ltd.

Pest Control Officer – Darcy Schneider

Pest Control Officers for Clubroot- Katey Makohoniuk, Joanne Kwasnicki, Chelsea Neuberger,

Betty Johnson, and Colleen Fennig

Pound – Heartland Livestock Services

Pound Keeper – Heartland Livestock Services

CARRIED UNANIMOUSLY

Resolution: 24-269

7.17 BOARD OF REVISION APPOINTMENT

Trevor Frey

That pursuant to Subsection 220(1) of *The Municipalities Act*, the RM OF PIAPOT NO. 110 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision:

Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Resolution: 24-270 7.18 BOARD OF REVISION SECRETARY APPOINTMENT

Anita Wasilow

That pursuant to Subsection 221(1) of *The Municipalities Act*, the RM OF PIAPOT NO. 110 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, Western Municipal Consulting Ltd. may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED UNANIMOUSLY

Resolution: 24-271 8. POLICY REVIEW

Torban Peterson

That no changes are required to be made to the Wage Policy, Grading Roads Policy, Snow Plowing Policy, or the Harassment Policy.

CARRIED UNANIMOUSLY

8.1 WAGE POLICY

8.2 GRADING ROADS POLICY

8.3 SNOW PLOWING POLICY

8.3.1 HARASSMENT POLICY

9. NEXT MEETING - JANUARY 8, 2025 - 1:00 PM

That the Rural Municipality of Piapot No. 110 next meeting of council will be held on Wednesday, January 8, 2025 at 1:00 pm.

10. CORRESPONDENCE

11. DELEGATES

11.1 2:30 CAT/FINNING - TYLER - GRADER PURCHASE/LEASE/TRADE

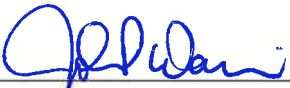
11.2 3:30 BRADEN WARD- BRANDT TRACTOR- GRADER PURCHASE/LEASE/TRADE

12. UPCOMING MEETINGS

Resolution: 24-272 13. ADJOURN

Clay Moorhead

That we now adjourn at 4:05 p.m.



John P Wagner (Reeve)



Tammy Sloan (Administrator)